



OUR CREDIT UNION  
AUTHORIZATION AGREEMENT FOR PREAUTHORIZED TRANSFERS  
ACH DEBITS FOR AN INDIVIDUAL

(This form is used to transfer money from another institution to OUR members account here)

I (we) hereby authorize OUR Credit Union to initiate debit entries and, if necessary, credit entries and adjustments for any debit entries made in error to my (our) savings/checking (select one) from the depository institution named below, herein after called DEPOSITORY, to debit/credit same such account. I (we) acknowledge that the origination of ACH transactions to my (our) account must comply with the provisions of U.S. law.

CHECKING ACCOUNT

SAVINGS ACCOUNT

DEPOSITORY NAME (Financial Institution)

ROUTING NUMBER

CITY

STATE

ZIP

ACCOUNT HOLDER NAME

ACCOUNT NUMBER

This recurring/non-recurring transaction is to begin on \_\_\_\_\_(date) in the amount of \$\_\_\_\_\_and occur monthly and remain in full force and in effect until \_\_\_\_\_(last transaction date or if loan, last payment date/maturity date) or until OUR Credit Union has received written notification from me of its termination in such time and in such manner as to afford OUR Credit Union and DEPOSITORY a reasonable opportunity to act on it. (If payment date falls on a holiday or weekend, the payment amount may be withdrawn the business day after)

I (we) further authorize OUR Credit Union to credit checking/savings/loan (circle one)

Account # \_\_\_\_\_-\_\_\_\_\_at OUR Credit Union at the same frequency and dollar amount. (no side shares) and that I am an authorized signer or otherwise have authority to act on the account(s) identified in this statement.

NAME (PLEASE PRINT)

STAFF SIGNATURE

Daytime Phone Number: \_\_\_\_\_

Member's email address: \_\_\_\_\_

SIGNATURE

DATE

\*Form must be brought to Accounting staff by 3:00 P.M.in order for request to be processed same day.

FOR ACCOUNTING USE

Added to Master List (date): \_\_\_\_\_ Individual ID: \_\_\_\_\_

Pre-note Date: \_\_\_\_\_ Done By: \_\_\_\_\_

OFAC: \_\_\_\_\_ Done By: \_\_\_\_\_